

**NOTICE FOR PROFESSIONAL SERVICES  
2016-PROF-2**

Pursuant to the provisions of HRS 103D Procurement of Professional Services, the County of Kaua'i hereby provides public notice to invite persons engaged in the professional services listed below to submit current statements of qualifications and expressions of interest for the fiscal year 2015- 2016:

**A. OFFICE OF ECONOMIC DEVELOPMENT**

**1. Title of Project: WIOA YOUTH SERVICES PROVIDER**

**Description:** The Office of Economic Development and the Kauai Workforce Development Board anticipates the need for services involving the performance of professional work in workforce research or in workforce programs development and evaluation for the purpose of furthering the development and utilization of the nation's workforce. Under Title 1 of the Workforce Innovation & Opportunity Act of 2014 (WIOA), a portion of total federal funding allocated to the County of Kauai must be used to serve youth aged 14 through 24 who are economically or otherwise disadvantaged or who face serious barriers to employment. Services and programs funded thereunder are intended to provide assistance in achieving academic and employment success to eligible youth.

Federally mandated program elements include Secondary School Completion Services, Alternative Secondary School Services, Summer Employment Opportunities, Work Experiences Paid and Unpaid Directly Linked to Occupational and Academic Learning, Occupational Skills Training, Leadership Development Opportunities, Adult Mentoring, Comprehensive Guidance and Counseling, Supportive Services for Youth, Follow Up Services for Youth, Personal Financial Literacy Training, Pre-Vocational Training and Work Readiness, Technology Literacy Training, Job Placement, Literacy and Numeracy Assessment and Training, and Environmental Awareness and Responsibility for Youth.

**Estimated Cost:** \$ 100,000.00

**Estimated Contract Time:** One (1) year with three (3), twelve (12) month extension options

**CONTACT PERSON:** Ka`eo Bradford, Economic Development Specialist IV-Workforce  
Phone: (808) 241-4950

B. **DEPARTMENT OF PUBLIC WORKS, ENGINEERING**

1. **Title of Project: CONSTRUCTION MANAGEMENT SERVICES FOR  
MOANAKAI SEAWALL REPAIR/RECONSTRUCTION**

**Description:** The Department of Public Works is seeking qualified engineering services for Construction Management services during the construction of the Moanakai Seawall Repair/Reconstruction. Services include daily construction observation and reports. The inspectors shall document information on the contractor's labor, equipment and material usage as well as weather conditions and any significant incidents that occurred. Any non-compliant work observed, directions and notices issued to the contractor, and any corrective action taken shall also be reported. Respondents should provide resumes that demonstrate experience of successful completion of construction management projects for seawall repair/reconstruction projects.

**Estimated Cost:** \$ 40,000.00

**Estimated Contract Time:** 270 Calendar Days

**CONTACT PERSON:** Douglas Haigh, Building Division Chief  
Phone: (808) 241-4849

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Parties or firms interested in providing the professional services listed shall transmit the resume and letter of interest electronically to [cokpurchasing@kauai.gov](mailto:cokpurchasing@kauai.gov).

The letter of interest shall include:

1. Project number and title; (for example: A.1 – **WIOA YOUTH SERVICES PROVIDER**)
2. Name of the department(s) to which the resume(s) is/are to be directed.

The email subject line shall include the following reference:

**2016-PROF-2 – Project Number – Company's name** (for example: **2016-PROF-2 – A.1 – XYZ Co.**)

Resumes submitted with reference number **2016-PROF-2** stated in the subject line will receive a delivery confirmation by our email system upon receipt. Note if the reference number is not stated exactly in the subject line as noted, a delivery confirmation may not be sent.

The resumes may be electronically transmitted in either MS Word or PDF format.

Resumes should include:

1. Reference to this Notice by noting “**2016-PROF-2**” on the cover page of each resume.
2. The name of the firm or person, the principal place of business, and location of all of its offices.
3. The age of the firm and its average number of employees over the past five (5) years.
4. A description or narrative of the firm and statements of **experience and professional qualifications** (education, training, licenses, credentials) of the principals and staff members to be involved, and supporting data as it relates to the proposed projects.
5. A list of **projects of similar scope for public agencies or private industry, including corrective actions and other responses to notices of deficiencies undertaken and completed** within the last five (5) years (including dates); the amount of the projects, owners of the projects and the scope of work performed; the names of up to five (5) clients who may be contacted, including at least two (2) for whom services were rendered during the preceding year.
6. **Capacity to complete the work in the required time**
7. Any other pertinent data that should or may be considered in the evaluation of the firm's qualifications.

**Consultants are further notified of the requirements of Act 190, SLH 2011, SB 758**, wherein the County of Kaua‘i is required to utilize the Hawai‘i Compliance Express (HCE) to obtain proof of compliance of: a tax clearance from the State Department of Taxation, and the U.S. Internal Revenue Service, State Department of Commerce and Consumer Affairs, and State Department of Labor and Industrial Relations **prior to the issuance of an award**. Consultants are strongly encouraged to register for HCE so as to allow for needed proof of compliance prior to the issuance of an award.

Awards shall be electronically posted on the County of Kauai website within seven (7) days of the contract award: <http://kauai.gov>; follow: County Agencies; Finance - Purchasing Division; Tabulations and Awards; Professional Services.

Resume submissions shall be received by the deadline of 2:00 P.M. (Hawaii Standard Time), **July 6, 2015. Late submissions will be returned.** Risk of late delivery shall lie with the sender.

Ken M. Shimonishi  
Director of Finance  
County of Kaua‘i

Publicized: June 22, 2015, <http://www.spo.hawaii.gov> and <http://www.kauai.gov>